



**EARLY
YEARS**
**PARENT
HANDBOOK**
2020 – 2021

<https://shanghai-puxi.dulwich.org/>

**GRADUATE
WORLDWISE.**

Aim high and work hard
Be kind and respectful
Make a difference

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WELCOME

Dear Parents,

Please may we extend our warmest welcome to Dulwich College Shanghai Puxi. Life in the Early Years is incredibly busy, full of rich and exciting opportunities. We are looking forward to working alongside each and every parent in our community, creating a strong partnership to ensure that your child thrives during their time at the College.

We understand that a school experience is more than just academic success, and we value the holistic development of our children. Our aim is to sculpt independent, inquisitive, kind and caring young people who are connected to the world. Through our school values, '**Aim High, Work Hard, Be Kind and Respectful, Make a Difference**', our children learn that achievement comes through dedication and effective collaboration.

No matter if your child is a ballerina, a book-worm, a computer wiz, or a football genius, our highly experienced faculty are here to ensure that each child fulfills their potential, and makes the most of every opportunity afforded to them. Our curricular and co-curricular opportunities promote excellence, and allow every child to have a unique and bespoke learning pathway.

This booklet is designed so that you have everything you need to know as parents at your fingertips. Please take time to read it, and familiarise yourself with our routines and procedures. If you have any further questions, please do not hesitate to get in touch. I am looking forward to getting to know you.

Christine Haslett
Deputy Head of College and Head of Primary

THE COLLEGE CONTEXT

Dulwich College Shanghai Puxi is a British International School. The College is divided into three distinct phases – Early Years, Primary, and Senior School. There are three whole College specialist departments – Mandarin, Sports, and Performing Arts (drama, music, and art).

The Primary School is comprised of both the Early Years and Primary departments.





Meet the Team

MEET THE TEAM

Early Years Leadership Team

Mrs. Christine Haslett	Head of Primary and Deputy Head of College
Mr. Tony Pickhaver	Deputy Head of Primary
Ms. Gill Harrison	Assistant Head of Early Years
Ms. Katie Wood	Reception Lead Teacher
Ms. Keely Padgett	Nursery Lead Teacher
Mrs. Gemma Stanton	Toddler Lead Teacher
Ms. Chris Zhang	Lead Dual Language Teacher

Early Years Class Teachers

Toddler	Toddler A Seahorses	Mrs. Gemma Stanton Toddler Lead Teacher
	Toddler B Sea Turtles	Ms. Clare Enright
Nursery	Nursery A Bees	Ms. Keely Padgett Nursery Lead Teacher
	Nursery B Caterpillars	Ms. Gaynor Britten
	Nursery C Crickets	Ms. Hannah Lee
Reception	Reception A Panda Bears	Ms. Katie Wood Reception Lead Teacher
	Reception B Koala Bears	Mrs. Clare Higgins
	Reception C Polar Bears	Ms. Rebecca Kerr

Specialist Teachers

Music	Ms. Alicia Knox Mrs. Tina Tian
Sports	Ms. Grace Stewart Mr. Joseph McGilly Mr Gavin Stanton Mr Tom Ren Mr Jack Yu
Library	Mr. Niall Walker
Student Support	Mr. Martin Zarate Mrs. Natasha Dennis

UNIFORM

Student Uniform Guide From 3 Years Old

Summer

School Hat



Red Short-Sleeved Polo

Navy Shorts

Winter

Red Long-Sleeved Polo



Track Pants
(Available from October)

Additional Items



Cotton/Merino Sweater



Cotton/Merino Cardigan



Red Fleece Jacket



Gillet



Swim Cap



Swim Shorts



Swim Suit



Beanie



Leggings

Daily Routines

Student Uniform Guide DUCKS Boys (Nursery - Year 2)

Summer		Winter	
School Hat			Red Long-Sleeved Polo
Red Short-Sleeved Polo			Navy Trousers
Navy Shorts			Navy Short Socks
Navy Short Socks			Black Leather Shoes (Not supplied)
Black Leather Shoes (Not supplied)			
Summer PE		Winter PE	
PE Summer Shirt			PE Winter Jacket
PE Summer Shorts			PE Winter Pants
White Short Socks (Not supplied)			White Short Socks (Not supplied)

Additional Items



Student Uniform Guide DUCKS Girls (Nursery - Year 2)

Summer		Winter	
School Hat			Red Long-Sleeved Polo
Summer Dress			Sleeveless Dress
White Ankle Socks			Navy Tights
Black Leather Shoes (Not supplied)			Black Leather Shoes (Not supplied)
Summer PE		Winter PE	
PE Summer Shirt			PE Winter Jacket
PE Summer Shorts			PE Winter Pants
White Short Socks (Not supplied)			White Short Socks (Not supplied)

Additional Items



We believe that personal appearance and how you present yourself is very important. At Dulwich College Shanghai Puxi, the children are here to do the business of learning, and must dress accordingly. Our uniform is designed to reflect our traditional British heritage, and must be worn with pride. We ask that parents adhere strictly to the following guidance on uniform:

Clothing:

- Uniform must be well maintained, and ironed properly
- Shoes must be smart black leather, and polished. Heels, boots, or sandals are not permitted. Children must only wear training shoes for sports activities. No logos are permitted
- School socks should follow school colour and be a plain design – no patterns or coloured socks are not permitted
- During cold weather, children may wear a discrete navy blue thermal layer under their uniform
- In the summer, hats must be worn at all times during play. Children who do not bring a hat will not be allowed to play outside
- All uniform must be clearly labeled with your child's name and class in English

Hair:

- Hair should be neat, and not warrant comment
- Girls' hair should be tied back with a standard elastic hair tie
- Hair accessories should be simple navy blue

ACCESSORIES

- P.E. tops and sports gear are only permitted during P.E. lessons
- Children may wear a watch, however smart watches are not permitted at the school
- Girls may wear a single small set of studs
- Jewellery, other than for religious reasons, may not be worn
- Tattoos and make up are not permitted

EQUIPMENT

Dulwich College Shanghai Puxi school bags are compulsory, and can be purchased from the uniform shops.

SWIMMING

All children in the Early Years have a weekly swimming session. College swimming suits should be worn for these lessons. The ratios and focus for the swim sessions are as follows:

Toddler	Nursery	Reception
Lessons in the toddler pool	Lessons in the toddler pool	Lessons either in the toddler or big pool depending on ability
Ratio of 1:1	Ratio of 1:5	Ratio 1:5
Teachers to support in the water	Teachers to support in the water	Some teachers to support to ensure the ratio is correct
The swim coach will lead all lessons	The swim coach will lead all lessons	The swim coach will lead all lessons
Parents will provide support	Parents will not provide support	Parents will not provide support
Focus: supporting parents with water confidence	Focus: Learning to swim	Focus: Learning to swim

The swim programme at Dulwich College Shanghai Puxi has been carefully designed with Early Childhood Development in mind, whilst also providing an introduction to our later swimming curriculum. More detailed information on the progression for each year group can be found in our Early Years Framework guide and on our website for parents.

Toddler children have a family swim session, and must be accompanied by an adult from home. The aim of the session is to support families with water safety, and to help build confidence with taking your child into water. To help us to maintain ratios in the setting, children who are not swimming are requested to come to school once the session has ended.

What should your child bring to swimming lessons?

- Swim suit
- Swimming cap
- Goggles
- Towel
- Water-proof Swim Kit Bag

Parents should purchase the Dulwich College Shanghai Puxi swimming suit and swimming cap from the Uniform Shop.

WATER BOTTLES

Each child must bring a water bottle to school. We do not use paper or plastic cups.

PHONES AND SMART WATCHES

Phones and smart watches are not permitted in the DUCKS. If you need to reach your child during the school day, please contact the reception desk (021-3329 9400). Any phones or smart watches that are brought to school will be confiscated, and will only be returned to a parent.

MONEY

Very occasionally, your child may need to bring money to school. You will be informed of this in class or College newsletters, and the amount will be made specific. Please do not send your child to school with money unless there is an arrangement with the class teacher for special consideration.

OTHER PERSONAL PROPERTY

We do not encourage children to bring expensive personal property to school, and do not take responsibility for any loss or damage to personal property. Any items that are deemed to be a distraction during learning time, or any items that cause adverse conflict during free time will be confiscated and returned to a parent.

THE SCHOOL DAY

Toddler

7:50	Drop off and Soft Start
8:25	Morning Learning Begins
11:00	Lunch
11:30 – 12:00	Soft Ending and Pickup for half day children
12:00	Sleep or rest and relax
14:00	Afternoon learning begins
14:30 – 15:00	Pick up for full day children, crèche for bus children
15:40	Buses depart

Nursery

7:50	Drop off and Soft Start
8:25	Morning Learning Begins
11:40	Lunch
12:10	Sleep or rest and relax
13:10	Afternoon Learning begins
15:00	Pick up or crèche for bus children
15:40	Buses depart

Reception

7:50	Drop off and Soft Start
8:25	Morning Learning Begins
12:05	Lunch
12:35	Rest and relax
13:15	Afternoon Learning begins
15:00	CCAs / Pick up or crèche for bus children
15:40	Buses depart
16:45	Second buses depart (Tuesday, Wednesday, Thursday)

*CCAs for reception start in term 2

TIMETABLES

We believe that independence starts with each child organising themselves to come to school. In order to support them to take control of their schedule, we issue each child with a magnetic timetable for your fridge at home. We would like you to promote independence by talking with your child each evening about their activities the following day, and ask them to help you pack their bag in preparation.

PICK UP AND DROP OFFS

Pick up and drop off times are the first part of being independent. No matter what age your child is, we expect that they:

- Walk into school
- Carry their own bags and belongings
- Say goodbye to parents and separate
- Organise their belongings in a tidy manner in their cubby or locker

All children in the Early Years should be accompanied through the school gate by an adult.

Staggered Starts - The First Two Weeks

When new students join Dulwich in the Early Years, we begin their learning journey in a gentle manner with a process called staggered starts. Dulwich uses this entry method called staggered starts to help our teachers and staff learn more about your child as they enter school. This method also helps your child ease into their new routine, getting to know and trust the new faces around them. The routine of staggered starts means that your child will only come to school for 5 half days in their first 2 weeks, when they first start with us. At the end of the two week staggered starts period, the teacher will discuss with each family specifically about your child's settling in experience. Staggered starts are compulsory at Dulwich and we do ask that parents plan their schedule accordingly to support this important settling in process for their child.

Staggered Starts Student Schedule

	MONDAY (AM)	TUESDAY (AM)	WEDNESDAY (AM)	THURSDAY (AM)	FRIDAY (AM)
WEEK 1	Student A		Student A		Student A
WEEK 2		Student A		Student A	

During the first two weeks of a Toddler and Nursery child joining Dulwich, the child only comes to school on alternating days, for the mornings only (8:00am – 12:00pm)

The staggered start schedule is flexible. Some children may take longer to settle into their new routines at school. Teachers will talk individually with families about their child.

Soft Starts

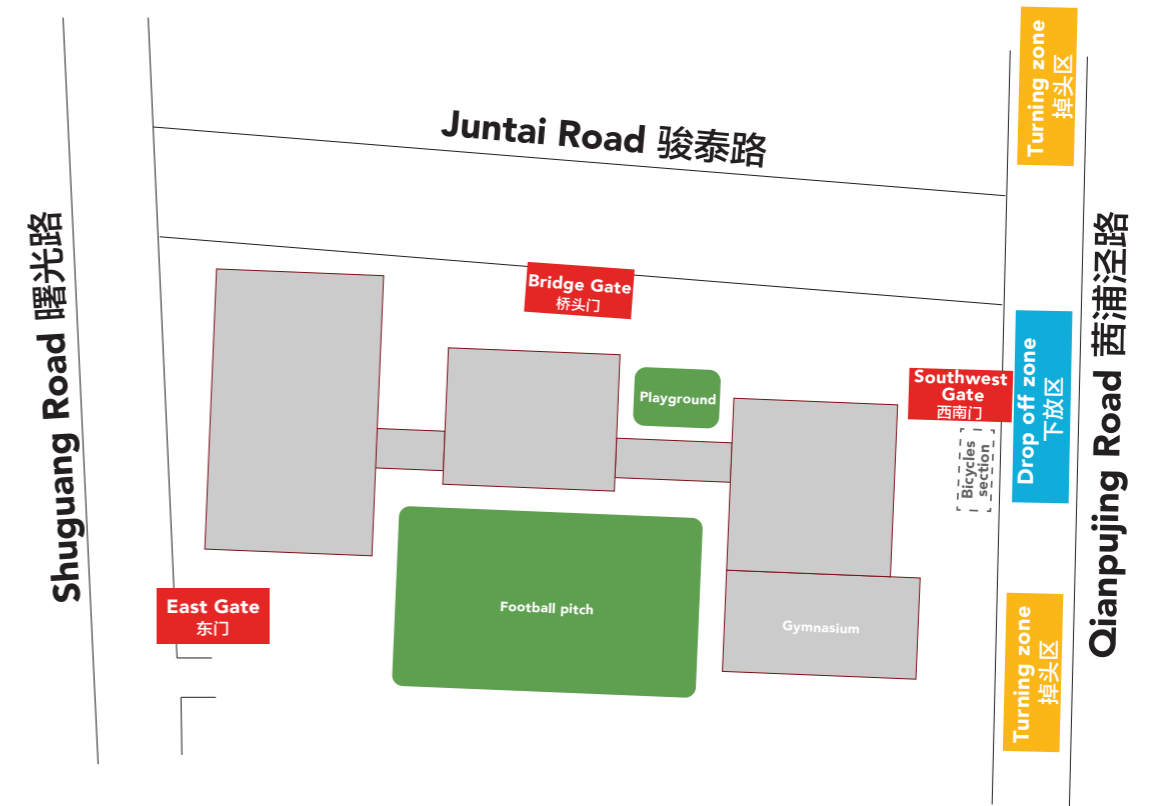
We know it's not always easy to get younger children ready in the mornings, that's why our children in the early years benefit from a soft start. Beginning at 7:50, you can drop your child into the setting playground, where our staff will be waiting for any crucial handover messages. On very wet or high pollution days, please do come into the classroom. The soft start ends at 8:25 sharp, when registration will be taken. We ask that you are considerate of this time period, in order to minimize disruption.

For half day Toddler children, there is also a soft ending for the day, between 11:30 and 12:00. This is an opportunity for you to come into the setting and check any care records, or discuss quick pass-over messages with the staff. Again, we ask that you are considerate of the 12:00 finish time, as we will be putting our full day children to sleep.

All other children can be picked up at 15:00. Please wait outside the setting until the doors are opened, after which you are very welcome to discuss any handover messages, or check care diaries.

Children who take the bus will go to crèche for rest and relaxation. This is not teaching time, and will be staffed with classroom Aiyis. They will be picked up from crèche by bus aiyis at 15:25.

TRAFFIC AROUND CAMPUS



As the College grows, the traffic around the campus will become busier. We have worked out a traffic flow system, and request your kind cooperation in order to allow everyone safe access to the school.

Aggressive driving or angry outbursts will not be tolerated.

BICYCLES

Children who live close to the College may choose to ride their bicycles to school. There is a small bicycle park for primary children next to the guard house, on Qianpujing Road. Please use this gate when arriving at the campus on bicycle, and disembark going through the gate.

LATE ARRIVALS

Punctuality is a valued virtue at Dulwich College Shanghai Puxi, and our registers close promptly at 8:25. Children who arrive after this time will be required to report to the reception desk to be registered. To keep your child safe, it is important that this protocol is followed, as we must have complete registers in the case of fire or evacuation.

Parents of children who are persistently late will be required to attend a meeting with the Head of Primary.

EARLY LEAVE

If children are required to leave early to attend appointments, please let your class teacher know in advance so that an early leave slip can be arranged. Early leavers can be picked up at the reception desk, where their slip must be signed before leaving campus. You will not be allowed to leave campus with your child without this slip.

LEAVING WITH OTHER PARENTS

Please let class teachers know if someone else is picking your child up, so that a permission to leave slip can be arranged. Your child will not be able to leave campus without this permission slip.

ATTENDANCE

Attendance is taken twice daily. All absences must be emailed to the Class Teacher before 8:00am in the morning and parents must call DUCKS Reception staff on 021-3329 9400 to report absence. Parents of any child who is absent without reason will be contacted by the school.

Research shows that there is a strong correlation between children's attendance at school, and their academic achievement. We expect that students will maintain a minimum attendance rate of 95% and above in order to make the most of their opportunities at Dulwich. Students should not miss more than 10 days of school per year. Persistent student absence is not looked upon favourably by the College.

ASSEMBLY AND THEATRE EVENTS

Children in the Early Years have smaller assemblies with their classes. This helps to prepare them for attending full assembly when they move into primary school. During this time, they learn about the school rules, they sing songs together, and hear community messages. We will invite parents to certain special assemblies throughout the year.

We invite many artists to perform in our theatre over the course of the year. Unfortunately, these events are not always appropriate for children in the Early Years. The Head of Primary will give guidance on any events that are open for our younger children to attend.

BIRTHDAYS

We love to celebrate our children's birthdays, and really embrace the opportunity to celebrate in our community. We welcome birthday acknowledgements in the following way:

- Cupcakes are easier than cake for the teacher to manage. Please also remember to send napkins, and consider any children in the class who have dietary requirements. We have a strict no-nuts policy
- Our admin team are happy to help – please let them know when you will be dropping the cupcakes off and they can bring them to the classroom
- The teacher will take pictures and post in our community news on the newsletter
- In order to minimize disruption to the school day, please do not send gifts, balloons or anything else for the children



Learning in the Early Years

THE EARLY YEARS FRAMEWORK

Children in the Early Years follow the UK Early Years Foundation Stage framework, which tracks the development of children from birth to five years old.

The three prime areas covered are:

- Personal, Social and Emotional Development
- Communication and Language
- Physical Development

The four specific areas covered are:

- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

Children at Dulwich College Puxi also have an additional specific area to cater for Mandarin language development.

The Early Years Framework also develops children’s characteristic and attributes of effective learning:

Characteristics of Effective Learning in the Early Years	
Playing and Exploring - Engagement	Finding out and Exploring Playing with what they know Being willing to ‘have a go’
Active Learning - Motivation	Being involved and concentrating Keeping Trying Enjoying achieving what they et out to do
Creating and Thinking Critically - Thinking	Having their own ideas Making links Choosing ways to do things

These are pre-IB learning skills, and support the pathway to the IB learner profile.

SCHEMA

Schema is an important part of early childhood development, and is an indication of how children are interpreting the world around them. Our staff closely observe children and their schema in order to create personalized learning experiences.

Schemas are often described as children's fascinations or repeated patterns of behaviour. There are many different types of schemas that children can display.

These are:

- Trajectory
- Positioning
- Enveloping
- Rotating
- Enclosing
- Transporting
- Connecting
- Transforming
- Orienteering

Schemas are integral to young children and they must have opportunities to carry out their schema as they are the beginnings of deeper learning concepts.



PROJECT BASED LEARNING

In Early Years, teachers use their knowledge of children's interests and schemas to plan for play based learning opportunities. Sometimes, these may lead into longer, open ended 'projects'. Projects are inquiry based which means that they are led by children's questions and facilitated by teachers. There is no 'end goal', the learning happens during the process of a project and the experiences that are encountered. Projects are documented throughout the school in displays, in books and on Tapestry (children's online learning journey).

Inquiry doesn't just happen in the school setting, and parents are encouraged and supported to continue to allow children to explore their interests and projects at home, and contribute to online learning journals with photographs, videos and written summaries.

SPECIALIST TEACHING IN THE EARLY YEARS

We offer a number of specialist lessons:

- Library
- Music
- Sports

DUAL LANGUAGE

Children in the Early Years and KS1 acquire both Mandarin and English through our Dual Language approach. We understand that bilingualism benefits children socially and intellectually, and we believe that exposure to more than one language from a young age provides children with both linguistic and cognitive advantages. The Dual Language approach at Dulwich is based on the principle of additive bilingualism; children acquiring English and/or Mandarin in addition to their home languages. The aim of the Dual Language approach at Dulwich is to develop increasing fluency in English and Mandarin where children comfortably switch from one language to another, while remaining secure in their first language.

All children will be exposed to both English and Mandarin every day through their learning experiences, and adult led Dual Language sessions. In the Early stages of Language acquisition, to help children to acquire the second language, teachers will use a range of strategies to support language acquisition including simplified and repetitive speech, contextualized language, gestures, and continual checking of understanding.

ENRICHMENT IN THE EARLY YEARS

We pride ourselves on the number of unique opportunities that are offered at Dulwich College Shanghai Puxi, and we aim to create a rich and varied tapestry of experiences for all of our learners.

In the Early Years, we carefully plan for the experiences we would like our young learners to have throughout the year, including visiting guests, awe and wonder activities, and opportunities to develop life skills such as gardening and cooking. We even have a number of 'big days out' where we explore wider Shanghai, alongside parents and carers.

For more detailed information on the Early Years Framework, please see our guide for parents.

CO-CURRICULAR ACTIVITIES

We want every child to have their passion ignited, and to explore their true self. The co-curricular activities programme is designed to allow children to have a broad pallet of experiences in sports, the arts, public speaking, science, sustainability and more.

CCAs are offered for children in Reception from term 2.

CCA bookings and payment for external providers are managed on the School's Buddy app. All new parents will receive an email from Schools Buddy to register your child and then sign up for CCAs.

For more detailed information about the specific CCA programme opportunities for your child, please attend our CCA Fair at the beginning of Term 1, or visit our school website, or email Ms. Stewart at grace.stewart@dulwich-shanghaiminhang.cn

[CCA Registration](#)

Schools Buddy is the website that Dulwich College Shanghai Puxi uses for all CCA (Co-Curricular Activities) listings and student registrations. The site is updated prior to the launch of each Term's CCAs and parents will be informed of registration windows. Registration for CCAs is via the Schools Buddy site only and all new families in Year 1 and upwards will receive an email to register your child with Schools Buddy prior to the CCAs launching for the term.

STUDENT COUNSELLING

We have our university counsellor, as well as a therapist from one of our external health partnerships. Children in the DUCKS are referred to the counsellor with parental consent for short blocks. For longer, extended counselling, there may be a cost attached to this. Your class teacher, along with the Assistant Head of Primary, will support you with this journey, and keep you informed at all times.



ADDITIONAL EDUCATIONAL NEEDS

The College can provide support for children with mild or moderate additional educational needs. Again, it can be very common for children to have needs related to their speech and language, or physical development. This can have an impact on their academic progress, and so the College welcome open partnership with parents so that children with emerging needs can be offered the right pathways and interventions.

ASSESSMENT AND REPORTING

In order to have a clear and wide view of what your child knows and understands, teachers undertake 4 assessment points each year.

Children in the Early Years are observed regularly, and these observations help to form a professional summative judgement about their developmental age and stage. You can view these observations on the parent facing APP, Tapestry, and parents are encouraged to add your own evidence of learning and progress from home.

REPORTING TO PARENTS

All parents will receive a termly report, where you will be informed of your child's progress, whether or not they are on track to achieve the end of year expectations, and their learning targets for the term ahead. You will also receive a summary of their development of their learning skills (characteristics of effective learning).

After receiving your report, parents are invited to attend a parent, teacher consultation meeting, in the Autumn and Spring terms.

You do not need to wait for PTCs – if you have any concerns, and would like to speak with your class teacher, please do feel free to make an appointment. We are always pleased to help.



HOME LEARNING

The College will use home learning to extend and consolidate learning, for revision, for research and to enable and encourage parents' involvement in their children's learning. We do not believe that children should be spending hours and hours on tasks for the sake of it, so we will only set home learning when there is a clear purpose and intended impact on your child's learning. We also believe that home learning includes music practice, sports practice, and any other activities that your child does outside of school. Home learning also includes the development of cultural literacy, such as museum visits, or concert experiences.

We aim to promote a good balance of school life and family life, and encourage parents to think carefully about the amount of scheduled time your child has outside of school, particularly for younger children.

Language development

Talk, talk, talk! The more language you expose your child to, the better they will be at reading and writing. Quality talk needs to be built into children's regular routines, away from distractions such as the TV, phones, or iPads – that means parents too! Through the week, try to have opportunities for quality talk time such as:

- Family meal times
- Family outings
- Visits to family members
- Daily routines such as getting dressed, or tidying up
- Ask lots of 'how' and 'why' questions

Reading

All children in the school are expected to read on a daily basis. In the Early Years, sharing and enjoying a story is the best way to ensure that your child becomes a life long lover of reading. When you share a story at home, here are some strategies that will help your young child to develop pre-reading skills:

- Sit still in a quiet space. Make sure hands and feet are calm
- Promote respectful book handling. Ask your child to choose a book. Let them handle it, and encourage them to be gentle with the pages
- Encourage good looking and listening by asking your child to turn the page, or find different things in the pictures
- Ask 'why' or 'what next' questions about the story

In the later Early Years, some children who are ready may begin formal reading instruction. We use a phonics programme called Read, Write, Inc. You will be invited to some training to allow you to support at home appropriately. Children who are on this programme need to practice at home using the speedy sounds cards, and practice reading books each day. Don't worry if your child comes home with the same book – they need lots and lots of practice, and repetition of books is good.

Writing

You can help your child develop their writing by encouraging them to mark make. Try to have a place in your home with different types of pens, pencils and crayons, and access to paper. Have a discussion with your child to ask them what it is that they are writing or drawing, but resist the temptation to interfere!

For older Early Years children, they will need practice to write their name, and with some letter formation. Your teacher will let you know when it is time, and you will be provided with resources.

Number work

There are lots of ways throughout the day to practice number work with young children – the environment is full of counting opportunities. Try working these number skills into your child's every day experiences:

- Counting forwards and backwards (to 5, 10, 20)
- Counting one more or one less
- Counting objects by touching each one once
- Talk about different shapes and their properties
- Talk about the different sizes of things and compare
- Use measures such as weighing

Physical Development

The development of core strength is vital for young children. Make sure your child has opportunities through the week to play outside and be physical. This includes running, climbing, jumping and balancing.

Children in the Early Years also need opportunities at home to manage their own care. Start to build in routines for washing, dressing, and toileting independently. They need to be able to do this by the time they are in reception class. You can extend this by asking your child to show care for others by helping in small household chores such as tidying up, putting clothes away, or setting the table. As well as building their physical capacity, this also teaches them responsibility and independence.

Social and Emotional Development

Help your child to establish a wider circle of positive, healthy peer relationships by spending time on play dates with other children. You should expect that your Early Years child will begin to learn how to share, take turns, and be considerate of others' needs. They won't get it right all of the time, and you might find yourself in a tricky situation in new settings or with unfamiliar children, but the best thing to do is calmly coach from the side. Talk about what went wrong, and what they could do next time. Encourage them to learn from their mistakes, and most importantly – try again!

As children go through the Early years, they need to learn to manage their feelings and behaviour. They will start to learn that society has rules, and how to cooperate as part of a community. It is important that your young child has clear rules and boundaries at home, so that they will be prepared for school. We are always happy to support parents who might be finding things more tricky at home – please do make an appointment to discuss any concerns that you might have.



Student Wellbeing

MEDICAL

Our medical center is staffed by two fully qualified, bilingual nurses, and can be accessed by students throughout the day. Our medical team also provides support at school functions and events.

The center offers the following services to students, in accordance with local laws:

- General advice to parents
- Care plan preparation for students with identified medical needs
- Handling medication (storing and dispensing)
- Treatment of minor injuries
- Infection control and documentation
- Life preserving measures in the case of a serious emergency

In the case of a serious accident, the student (with one of the nurses) will be evacuated to the nearest hospital. The parent will be contacted and asked to meet their child at the hospital.

Each time your child visits the medical center, a record is kept on our central system. You will receive a notification from the nurse if she has treated your child.

Parents are requested to cooperate with the school guidelines on handling medicines:

- All medication, no matter how general, must be dispensed from the medical center
- Medicines must be handed in to, and collected from the center by an adult. For bus children, this can be the bus ayi
- All medications must be clearly marked with a pharmacy printed label, and state the child's name, class and dosage
- Parents are responsible for replacing out of date medications that require long-term storage. This date must be stated on the student's care plan

Parents are requested to cooperate with the following protocols:

- If requested, please collect your child from the medical center in the case of illness
- Please follow the nurse's recommendation for time off school
- In the event of contagious illness, please support the school temperature taking and hand washing requirements

The College places high importance on the health of the students, and it is the responsibility of all members of the school community, parents and teachers alike, to keep children healthy. For this reason, we would ask that any students who are ill stay at home. Parents can further support the school and the safety of other students, by taking your child's temperature before leaving home in the morning, and carrying out regular check on their general health.

All students entering the College are expected to have medical insurance coverage. Fees for a student's medical treatment are to be paid by the parent. The College will not assume medical expenses.

ACCIDENTS

Most children will have an accident at some point during their time at school. This is part of growing up, and a way to build resilience. If a child has an accident at school, they will be treated by the school nurse.

Please be advised that all children who visit the nurse will have a treatment record emailed home. As a precaution, teachers will take children in younger year groups to see the nurse for any complaint, no matter how minor. Many of these cases do not require follow up from parents, and the record that you receive is for your information only.

Please see below for classification of incidents, along with what you should expect in terms of communication and actions from school.

Minor Incident	<p>Things that will easily heal:</p> <ul style="list-style-type: none"> • Cuts and scrapes • Bruises and bumps • Tumbles • Sprains or pulled muscles 	<p>Communication from school will be an email from the school nurse. You do not need to follow up on this</p>
Moderate Incident	<p>Things that may require medium-term treatment and monitoring:</p> <ul style="list-style-type: none"> • Cuts that need stitches • Broken bones 	<ul style="list-style-type: none"> • Communication from school will be a phone call from the nurse, followed by an email. • In the instance that parents cannot pick up, and hospital treatment is required, a member of staff will travel to the hospital with the child • You will receive an email from the class teacher. • There will be an accident investigation. You will be advised of the outcome
Major Incident	<p>Things that threaten life, may result in long term disability, or require emergency hospitalisation:</p> <ul style="list-style-type: none"> • Concussion or loss of consciousness • Internal or significant external bleeding • Loss of airway 	<ul style="list-style-type: none"> • Communication from school will be a phone call from the nurse • The nurse will communicate with the hospital • A member of the College Leadership team will travel to the hospital with the child to meet parents • A full investigation will be launched • The DCI executive team will be fully briefed

If you receive a record from the nurse for a minor incident, please do not contact the nurse to ask about how it happened, or ask them to investigate. This may interfere with their job of looking after the health needs of the College.

If you have a concern about repeated trips to the nurse, please contact your child's teacher to discuss this further.

SUN CREAM AND MOSQUITOS

We train our children to be independent with their care from the youngest age, and all students at the College are required to apply their own sun cream and mosquito repellents. Please teach your child how to do this at home. You may wish to apply a long lasting treatment in the morning before travelling to school, which can be topped up by your child throughout the day.

You can send sun cream and mosquito repellent to school in your child's bag. Teachers will remind children to use this throughout the day, but will not encourage them to use creams that belong to other children.

Please ensure that any mosquito repellent is child friendly, and free of harmful chemicals.

EXTERNAL AGENCIES

Many children from time to time throughout their development can require a little bit of extra support. This may take the form of speech therapy, occupational therapy, or physical therapy. We are very happy to work with a number of external agencies, and do our best to accommodate these sessions in school. Mrs Dennis, our Additional Educational Needs Lead, will work with parents of any child who we feel may benefit from support from an external agency.

SLEEP

Our youngest Early Years children still need their sleep during the school day! However, we know that each child is unique, and some children might not need as much as others, and these needs will change throughout the year. Our Early Years team work closely with parents to ensure that your child's sleep routine is managed carefully, and we work hard to share information between home and school, particularly when your child needs less sleep as they get older.

Our sleep rooms are cosy spaces, and each child has their own bed and personalised space. All of our Early Years staff are fully trained on managing sleep appropriately and safely.



HEALTHY SLEEP HABITS

Getting a good night's sleep is the best way to prepare for the day ahead. Children at this age should ideally have 9-11 hours of sleep per night. Lack of sleep can make children irritable and this will have an impact on their learning. Please tell your class teachers if your child has had a difficult night.

SAFEGUARDING

Dulwich College has an excellent reputation for extremely high standards for safeguarding children, and our schools are regularly used as an example of best practice amongst international schools. Every adult who works on our site is trained in safeguarding children and young people, and our College is audited every year.

If you have any safeguarding concerns about a child at school, please speak to Mrs. Haslett or Ms. Zhang.

For more specific information about safeguarding at Dulwich College Shanghai Puxi, please see our safeguarding policy.

SECURITY

The College has a 24-hour security service, and CCTV throughout the campus.

Everyone, except for students in uniform, coming on to the campus is required to wear an official Dulwich security lanyard and badge.

Visitors to the College will be asked to sign in and confirm they have read the College Safeguarding statement. All visitors with an appointment will be met at the school gate by a staff member. Visitors without an appointment cannot enter the campus until their ID has been verified and approved. They will also be asked to show a form of identification.

AQI

Our policy is based on keeping students and other members of our community as safe as possible, and therefore focuses on the level of PM2.5. Our policy is in line with many other international schools in Shanghai. When making a decision about what is appropriate action due to that day's air quality, both the AQI and the PM2.5 will be taken into consideration, the higher reading according to the table below being used to determine the action to be taken. For example, if the AQI reading is 115, but the PM2.5 is 78, then the action will be from the Purple category.

DULWICH COLLEGE SHANGHAI PUXI AIR QUALITY INDEX RESPONSE				
AIR QUALITY			ACTIVITY TYPES AND RECOMMENDATIONS	
Air Quality Index (PM2.5)	Air Quality Index (AQI)	Air Quality Level	Health Implication	Outdoor Activity
0-12	0-50	Good		
13-35	51-100	Moderate	Air quality is acceptable, however, for some pollutants there may be a moderate health concern for a very small number of people who are unusually sensitive to air pollution.	Unusually sensitive students and adults should limit intense physical activities.
36-55	101-150	Unhealthy for sensitive groups	Members of sensitive groups may experience health effects. The general public is not likely to be affected.	Students should increase rest periods and substitutions to lower breathing rates. Students and adults with respiratory problems should be wearing a mask.
56-100	151-174	Unhealthy	Everyone may begin to experience health effects; members of sensitive groups may experience more serious health effects.	Intensity level and duration of student activities should decrease, while rest periods and substitutions should increase to lower breathing rates. Students and adults with respiratory problems should stay indoors.
101 and Above	175 and above	Very unhealthy	Everyone with asthma or respiratory problems, all students, and older adults should stay indoors. Younger adults without respiratory problems should restrict outdoor activities (not to exceed one hour) and avoid prolonged or heavy exertion.	All students and adults should stay indoors. Masks recommended to be worn outside by students and adults. Reschedule or relocate event indoors.

FIRE DRILL AND EVACUATION

In order to prepare for emergencies, there will be a number of fire drill, evacuation and lock down practices. This can take place at any time of the school day, and involves every child and adult on campus.

EMERGENCY CLOSURES

On some occasions, it may be necessary to close or cancel school. The following procedures will be followed whenever it is necessary to cancel or close school due to inclement weather, fire, important Government events etc. The health and safety of the children shall be the primary consideration in all decisions taken at times of inclement weather or other emergencies.

Prior to the school day:

- In the case of important Government events, the College is usually given warning via the Education Commission
- The Head of College will ensure that all parents and staff are notified via email, and a message will also be placed on the school website

Procedures for closing school while in session:

If an emergency necessitates the closure of the College during school hours, the subsequent guidelines will be followed:

- The Head of College will ensure that all staff are notified, and a message will be placed on the College website
- At all times when the College building must be evacuated, all children and staff shall exit the building in an orderly fashion as rehearsed. Children shall be kept at the designated meeting place or another suitable location until parents can arrange to pick them up
- The Head of School will inform teachers when children may be released. DUCKS students must be collected from the classroom by a parent or nominated guardian as soon as possible after the phone call
- The Head of College will determine whether school buses are able to run. If deemed safe, children will be dismissed to their buses. All other children will remain at school under teacher supervision until a parent or nominated guardian arrives to take them home.

Delayed closing of school:

If conditions exist (severe weather, civil disturbances etc.) that make it unsafe for children to travel home on foot, children will remain at school under teacher supervision. When travel on foot has been deemed safe, the school will be closed and the children will be sent home.

Partial Closing of School:

Shanghai Education Commission have strict guidelines and protocols on managing outbreaks of infectious illness. As our younger children can be particularly susceptible, occasionally we may be required to close classes or parts of the school. In this instance, we follow the guidance of medical professionals, and will inform parents about any closures that may affect their children as soon as possible.

Parental Decisions:

Although the College will take every precaution to ensure the safety of all children during an emergency, there may be times when parents would prefer to collect their children earlier. If they choose to do this, parents must inform the relevant class teacher to ensure that all children are accounted for. During a typhoon, it may be unsafe to travel. As such, parents are encouraged to wait until the severe conditions subside before coming to the College.



Pastoral Care

VALUES

We are incredibly proud of our College Values, and work hard through the year to ensure that these are instilled in our students, and that they have opportunities to develop their values system. Our offering to students is much more than academic skills and knowledge, and we actively promote the development of character. We believe that all members of our College should aspire to the following values:

**Aim High,
Work Hard,
Be Kind and Respectful,
Make a difference.**

ROLE OF THE CLASS TEACHER

While all teachers at the College play a role on the pastoral care of children, the role of the class teacher in the DUCKS is pivotal for managing their student's development throughout the year. The class teacher should be the first port of call for any concerns that parents may have about their child, and we place huge importance on the relationship between the class teacher and parent.

ROLE OF THE KEY WORKER

Children thrive from a base of loving and secure relationships. This is normally provided by a child's parents but it can also be provided by a key person. A key person is a named member of staff with responsibilities for a small group of children who helps those children in the group feel safe and cared for. Small groups foster close bonds between the child and the key person in a way that large groups cannot easily do.

In our Early Years setting, the key person is responsible for responding sensitively to children's feelings and behaviours, supporting their emotional needs by giving reassurance, such as when they are new to a setting or class, and supporting the child's well-being.

The key person supports physical needs too, helping with issues like nappy changing, toileting and dressing for our youngest children. That person is a familiar figure who is accessible and available as a point of contact for parents and one who builds relationships with the child and parents or carers. Care diaries are created and shared by the key person, parents and the child, and can be accessed online through the Tapestry app.

DUTY OF CARE (INCLUDING TRAVELLING PARENTS AND SUPERVISION)

When your child is with us, we assume duty of care for them, and have the highest expectations for their safety and wellbeing. Duty of care begins when your child is handed over to any member of staff at the College, and ends when we hand them back to a parent or designated guardian. This shared responsibility between school and home works best when there is clear communication. We understand that in our international context, many of our parents travel regularly for work, and we request that class teachers are kept informed of times when parents will be away from home, and that emergency contact information is provided.

When you are on campus attending an event, once your child is handed over to you, you are responsible for supervising them in school. All students are expected to maintain the same standards of behaviour that they exhibit when they are with their class teacher, and that their conduct is monitored closely.

RATIOS IN THE EARLY YEARS

Dulwich College stipulate strict adherence to the following adult to child ratios in the Early Years:

Children aged 2 – 3	1:4
Children aged 3 – 5	1:8

STUDENT BEHAVIOUR AND CONDUCT

The College aims to develop a welcoming and caring environment where relationships are based on respect. Our staff are committed to maintaining high expectations of student conduct at all times. This ensures the happiness and wellbeing of all students

while they are at school and develops key social skills that will stand them in good stead throughout their lives.

The Early Years department promotes a restorative approach to behaviour, in line with appropriate strategies to compliment developmental changes and challenges. This may look slightly different in each year group – behaviour that is developmentally typical for toddler aged children may not be so acceptable for a child in reception. Our staff are fully trained on developmental behaviours, and will work alongside families to support children as they learn how to socialize well. If you have any concerns about your child's behaviour, please feel comfortable to come and talk with us – we may have some great tips for you to try at home. This also helps your child to understand that home and school have an important partnership.

The College has an anti-bullying policy, and defines bullying as the persistent desire to hurt others. This can be verbal, psychological, or physical. It is a term that must be used advisedly, as bullying specifically occurs over time. The College is keen to identify early any signs of bullying and students are encouraged to tell a teacher, parent or friend. All incidents are taken seriously and logged on the school system. Appropriate action is taken to help both the victim and the perpetrator.

At Dulwich College Shanghai Puxi, every child has the right to a positive and safe learning environment. If a student's behaviour falls below the expected standard without improvement over time, they will be placed on a daily report. Failure to improve in the long term may result in a fixed term exclusion from the College.

MANNERS

We attach great importance to courtesy, integrity, good manners, good discipline and respect for the needs and property of others. Once our children are welcomed into the College, they become young Dulwich ladies and gentlemen. They join an organisation with 400 years of British tradition and heritage, and as such, are expected to exemplify the highest standards of etiquette. As Dulwich ambassadors, we encourage all our children to project beautiful manners, and we work hard throughout the year to model our expectations, and acknowledge students who are courteous and polite.

BUS CONDUCT

The bus service is a privilege, and an extension of the school day. The same behaviours that are expected in school are expected on the bus. Students who fall below these expectations may have their bus privileges revoked.

When using the bus service, students must:

- Be at the bus stop 5 minutes before the pick up time
- Wear a seat belt at all times
- Stay seated throughout the journey
- Not engage in anti-social activities such as listening to loud music
- Be polite and courteous to the bus staff

If the bus arrives late to school, this will not affect student punctuality or attendance records.

HOUSE SYSTEM

Children in the Early Years do not join the house system until they are sorted into our four houses at the very end of their Reception Year. This is an important moment in their transition, and parents are invited to attend this special event.



TRANSITION

We give careful consideration to a child's journey through our school so that they are supported along the way. Once we accept a student, their transition into the College begins. Our children are welcomed with a personal from their new teacher, who will have received information about their academic and pastoral records, and any additional information that they might need, in order to plan for their year ahead. A number of factors are considered each year to ensure that pupils are carefully matched with teachers and cohorts that will best ensure their success.





College Services

RECEPTION DESK (INCLUDING LOST PROPERTY, INFORMATION, APPOINTMENTS) PHONE: 021-33299400

The reception desk is the first port of call for all school related information. Please speak to the staff, who are more than happy to help you with:

- Reporting absence or recording late arrivals
- Leaving school early
- Lost property
- School events
- Workshop venues
- Making an appointment with Mrs. Haslett or Mrs. Leonard

UNIFORM SHOP

The uniform shop is open daily between 8:00 and 16:30 and is located in the main building, opposite the admissions office.

LIBRARY

There are three libraries in the school, serving Early Years, Primary and Senior school. Pupils can borrow up to three books at one time on their account. Parents are welcome to drop in and borrow books for themselves, or to visit the library with their during the following hours: 8:00 – 16:30.

Please support the following rules when visiting the library:

- No eating or drinking in the library
- Please supervise children closely – this is a quiet space
- Respect the furniture and books

The library staff encourage students to develop a responsible use approach to borrow books, however if a student misplaces a book, the following procedure is put into place:

- An overdue reminder
- An email to parents to advise that the book has not been returned
- A bill for the cost of replacing the book, plus the shipping expenses

Parents can then opt to purchase the book themselves, or provide the College with the funds to purchase a replacement.

STUDENT LUNCH CARD

School Lunch is provided by Sodexo and is compulsory for all students.

Lunch Costs	Term 1	Term 2	Term 3	Total
DUCKS	2,560RMB	1,696RMB	1,536RMB	5,792RMB
Junior School	2,640RMB	1,749RMB	1,584RMB	5,973RMB
Senior School	2,880RMB	1,908RMB	1,728RMB	6,515RMB

Senior School students – please charge extra money every term for your child to purchase snacks from the café.

ADMISSIONS

admissions@dulwich-shanghaiminhang.cn

Our Admissions team is here to help you prepare and settle into College life. Throughout the year they will contact you to update family documents and ensure that your child can be re-enrolled in the following academic year.

Should you choose to leave the College, you must email them in accordance with our annual withdrawal dates (15 October, 31 January, 1 April) or financial penalties may occur.

If you are requesting written references or transfer forms from class teachers, please do copy the Admissions team so they can assist you with this task.

FINANCE

Our Finance team will email you for billing each term, or annually, per your preferred payment schedule. School trips or ticketed events can all be paid to our Finance office. finance@dulwich-shanghaiminhang.cn

BUSES

Students from 3 years old can take the school bus.

For more information about our buses, email:

schoolbus@dulwich-shanghaiminhang.cn

or call 021-3329 9449. Please open the link to register for our bus service:

<https://dulwichshanghaiminhang.mikecrm.com/FLc9wvq>



PARENT SUPPORT

We consider the whole family when we offer a place to any student at Dulwich College Shanghai Puxi, and consider our families to be very much a part of our community. It is the College's expectation that all parents will:

- Do all you reasonably can to ensure your child participates in full in the activities of the College
- Do all that you reasonably can to ensure your child is punctual and dressed in the full and proper school uniform
- Do all that you reasonably can to ensure that your child works diligently, is well behaved and complies with the College Rules
- Do all that you reasonably can to ensure your child attends school more than 95% of the school year
- Encourage your child in his/her studies and give him/her appropriate support at home
- Tell us about your child's medical conditions and any support or extra care they need - anything that affects your child's welfare, safety or happiness. The more you tell us, the more we can help your child to succeed

ON CAMPUS

When on campus, we expect that our families will model the same behaviours and expectations as our staff, including:

- Appropriate dress and presentation
- Manners and respect for everyone in our community
- A friendly welcome, and positive relationships
- Our commitment to keeping children safe

TOILETS

For safeguarding purposes, there are clearly designated toilets for adults and students all around campus. Please check signage carefully, and do not use student toilets, or take children into adult toilets. If you are unsure of which toilet to use, please ask the staff at reception.



Parent Conduct

PARENT INVOLVEMENT

We love when parents get involved in school life, as it helps to secure the effective partnership between school and home that is so crucial to your child's success. There are many ways that you can immerse yourself in College life, from the occasional visit, to regular volunteering.

CLASS PARENT REPRESENTATIVES

Parent reps are a fantastic support for our class teachers, and help us to welcome all parents into the community. The role of the parent rep is:

- To be an advocate and ambassador for the school
- To provide a bridge between the class teacher and the parents in each class community
- To support class teachers with events
- To support parents who are new to Dulwich College Shanghai Puxi
- To provide termly feedback to the College Leadership Team on behalf of your class

If you are interested in becoming a class rep, please let your teacher know at the beginning of the academic year.

FRIENDS OF DULWICH (FoD)

Friends of Dulwich is a volunteer parent organisation that provides a focal point for the school community. It serves as a fundraising vehicle for agreed charities. All parents are automatically members.

Class representatives facilitate communication between class teachers and parents in relation to volunteers for class or special events. The Friends of Dulwich also facilitate social interaction amongst families in the school community. Activities include the Welcome Back BBQ, Winter Ball, and Founders' Day. In addition to this, FoD support sporting events, coffee mornings, and parent support groups.

The FoD committee is open to new members. They meet monthly in the FoD room. Minutes are available for all parents to view. The FoD committee is open to new

members. Please email headofcollege@dulwich-shanghai.cn to register your help.

PARENT VOLUNTEERS

We have so much expertise in our community, and we love to welcome our parents to be part of our learning journey. All contributions of time, no matter how small, are appreciated by staff and students. Please register with our 101 Mentors Programme to help our students learn about professions and careers out in the world. If you would like to be a parent volunteer, please let Mrs. Leonard know via email in English or Chinese: gillian.harrison@dulwich-shanghai.cn

All volunteers must undergo safeguarding training before working with children. Regular school volunteers must also provide a police check.



SOCIAL MEDIA AND THE USE OF PHOTOS/VIDEOS

As part of our safeguarding procedures, parents are not permitted to take pictures or videos when in school, with the exception of performances, special events and sports events. Parents are explicitly requested not to take any pictures or videos of our teaching staff without their knowledge or permission. And please never photograph and use photos of other peoples' children on your social media accounts without permission from the child's parent.

Teachers can not engage with parents on social media. Any parent utilising social media in order to targets students, damage the reputation of the school, or admonish members of staff will be asked to leave the College.

THEATRE ETIQUETTE

Our theatre is a beautiful performing space, and we encourage our children to develop professional performance standards. When attending an event in our theatre, please be aware of the following:

- Late comers will not be admitted once a performance has begun
- Late comers will need to wait outside for an intermission in the performance
- Mobile phones are not permitted during performances
- Food and drink must not be consumed in the theatre
- When attending a performance, you are expected to stay for the duration. Please plan your time accordingly
- Warm applause is greatly appreciated. Talkers are not, and will be asked to leave if they are disturbing a performance
- Not all performances are suitable for young children – please respect the College guidance on audience invitation

GIFT POLICY

All staff at Dulwich College Shanghai Puxi are forbidden from accepting any gifts from parents, and to do so may be considered a bribe, and against the law.

At the end of the school year, a lovely message to your child's teacher is worth a thousand gifts!



Communication

SECURITY

The security team is here to ensure the health and safety of everyone on campus. Please cooperate with their requests.

Aggression towards any members of staff, whether physical or verbal, will not be tolerated, and may result in a ban on school premises.

TEACHER MEETINGS

Your class teacher is the first port of call for any concerns you may have about your child. They are always happy to engage with all parents, via email or in a face to face meeting. Please allow 24 hours for teachers to respond to emails.

In order to be an active support partner in developing your child's learning, all parents must attend parent teacher conferences two times during the year.

TRANSLATION

There is no formal translation service available at the College. We will do our best to support your language needs during meetings, workshops and events, however we cannot guarantee that there will always be a member of staff available to translate. Parents are welcome to bring their own translator to school.

EVENTS AND OTHER FAMILY MEMBERS

Whether it's sports day, the Christmas play, or just a time when family are visiting Shanghai, we are always glad to meet extended family members and welcome them to campus. Please ensure that you have permission from the Head of School when inviting family members to events, and that they are signed in at the guard station. Please share with them our expectations for conduct around the campus, particularly with regards to safeguarding students. The College understands the importance of

timely and effective communications, allowing parents to plan and support their child's activities. A number of communication tools are used to support this.

In order to actively engage with our community, it is important that you take time to read all communications from school.

COLLEGE NEWSLETTER: THE DULWICH VOICE

All parents will receive the College Newsletter every Friday evening during term time from: communications@dulwich-shanghai.cn

The newsletter contains key information, updates, events and dates of importance. It also includes lunch menus.

CLASS NEWSLETTER

All parents will receive a Class Newsletter every Friday evening from your child's class teacher. This newsletter contains more specific information about class learning news and activities that are specific to your child's class. For DUCKS children, this can be accessed on the parent APP, Seesaw. For Early Years children, this newsletter is emailed out on Friday afternoons.

TAPESTRY

Learning moments are published regularly on the Tapestry app for Early Years children. This is a great way to keep in touch with your child's learning moments and success across the week, and to gain a deeper understanding of our curriculum. This is a two way communication tool, and we welcome your comments on your child's learning, and your pictures or videos of learning that took place at home.

EMAIL

All communication between staff and parents pertaining to queries or concerns are sent formally via email. Teachers will not respond to requests on social media, and the Primary School Leadership Team will not respond to any concerns that have been raised on social media.

Please keep email brief and polite, and allow teachers and staff 24 hours to reply. All emails between school and parents are deemed to be confidential, and should not be shared on social media or with other parties.

CALENDAR

The school calendar is published on our website, and outlines key dates for school holidays.



SCHOOL YEAR CALENDAR 2020-2021



Month	M	T	W	TH	F	SAT	SUN	Event
2020 August						1	2	
	3	4	5	6	7	8	9	
	10	11	12	13	14	15	16	
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	
	31							
September	1	2	3	4	5	6		1 September: First Day of School - Term 1 5 September: School Day
	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	
	28	29	30					
October				1	2	3	4	1-2 October: National Holiday 1 October: Mid-Autumn Festival
	5	6	7	8	9	10	11	
	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	
	26	27	28	29	30	31		
November							1	4 November: Staff Professional Development Day
	2	3	4	5	6	7	8	
	9	10	11	12	13	14	15	
	16	17	18	19	20	21	22	
	23	24	25	26	27	28	29	
	30							
December		1	2	3	4	5	6	11 December: Last Day of Term 1 14 December - 1 January: Christmas Holiday
	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	
	28	29	30	31				
2021 January					1	2	3	4 January: First Day of School - Term 2
	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	
	25	26	27	28	29	30	31	
February	1	2	3	4	5	6	7	8 February - 19 February: Chinese New Year Holiday
	8	9	10	11	12	13	14	
	15	16	17	18	19	20	21	
	22	23	24	25	26	27	28	

Month	M	T	W	TH	F	SAT	SUN	Event
March	1	2	3	4	5	6	7	6 March: Possible additional School Day in case of unplanned College closure
	8	9	10	11	12	13	14	
	15	16	17	18	19	20	21	
	22	23	24	25	26	27	28	
	29	30	31					
April				1	2	3	4	2 April: Last Day of Term 2 5-9 April: Spring Break 12 April: First Day of School - Term 3
	5	6	7	8	9	10	11	
	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	
	26	27	28	29	30			
May						1	2	1 May: Labour Day 3 May: School Holiday
	3	4	5	6	7	8	9	
	10	11	12	13	14	15	16	
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	
	31							
June		1	2	3	4	5	6	14 June: Dragon Boat Festival 25 June: Last Day of Term 3
	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	
	28	29	30					
July				1	2	3	4	
	5	6	7	8	9	10	11	
	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	
	26	27	28	29	30	31		

Total School Days: 180

Professional Development Day: 1

First/Last Day of Term

School/Public Holidays

Professional Development Day

DULWICH COLLEGE

| SHANGHAI PUXI |

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