



ADMISSIONS TO DULWICH COLLEGE SEOUL

Introduction

Admission to Dulwich College in Seoul (DCSL) is determined by several factors. Applicants are admitted based on the student's ability to succeed socially and academically in our dynamic learning environment as well as demonstrating a good work ethic, a history of school-appropriate behaviour, and a desire to attend the College.

To be successful at Dulwich College Seoul, students must be willing to work hard and be committed to our programme. Teachers provide the support necessary for students to become confident, independent learners. Additionally, we expect parents to be supportive of and involved in their child's education. It is the student, however, who is responsible for putting forth the effort to meet the school's academic expectations.

Dulwich College Seoul expects students and parents to understand and support the school's aim to serve a diverse population. Our students come from a variety of racial, ethnic, cultural, and socioeconomic backgrounds. The administration, teachers, students, and parents are always working to maintain an environment that is welcoming for all students.

Admissions Process

Contingent on available space, we offer year-round placement. When there are more qualified candidates than openings available, the school establishes a waiting list.

The decision to offer a place to a prospective student is taken by the Admissions Committee, comprising of the Head of College, Head of School along with the Admissions Department and selected members of the teaching staff.

Admission and Year level placement will be based on academic evaluations and assessments, English proficiency, past school records, student interviews and the birth date of the applicant.

The Committee must also ensure that the applicant's needs can be met by the school and fit the overall class profile.



ADMISSIONS PROCESS

Complete and submit Application Form and Application Fee.



An assessment/observation is scheduled.

- Overseas candidates can be tested at their current school.
- Remote assessment can be arranged for Year 3 and above applicants.



Parents will be informed of the outcome of the application.

Offer of a Place

Once the Placement Deposit has been paid, and the parents agree with the entry requirement of the College, they will be sent the relevant information regarding their child's future education at Dulwich College Seoul. Parents are always welcome to contact the Admissions Officer at any time for further help and assistance.

Eligibility Requirements

Current legal regulation for students to be eligible for admission to a foreign school in Seoul state that the applicant must fall under one of the following criteria:

- (1) The child of a parent who is not a national of the Republic of Korea;
- (2) A Korean national (including a person with dual nationalities) who has resided in foreign countries for not less than three years;
- (3) A child of a naturalised Korean parent in accordance with the standards and procedures prescribed in Article 60-2 (I) of the Elementary and Secondary Education Act and following the deliberation of the relevant School Governance Committee under Article 31 of the Act.

The College cut-off date is 1 September. It is not the policy of the College to place students in Year level above or below their chronological age. Any exceptions are made by the Head of College (please refer to the 'Guide to Key Stages' chart for further information).



Academic Requirements

All students seeking admission into Dulwich College Seoul are subject to the enrolment criteria set out below. Our Admissions Policy seeks to ensure that all prospective students will be able to benefit from the learning experiences offered by the school. Emphasis is placed on the student's English language proficiency and our ability to support any specific learning needs:

(1) Early Years (Nursery and Reception)

Students entering Nursery and Reception must be toilet trained. Where possible the family will meet in person with a member of the Admissions Committee. All applications to Nursery and Reception are reviewed by the Admissions Committee prior to being offered a place.

(2) Key Stage 1 (Year 1 and Year 2)

Students applying for entry into Year 1 and Year 2 must submit current/prior school records and a Confidential Report from their class teacher or Principal if applying from overseas. Students who are not overseas will meet with a member of the Admissions Committee before the Admissions Committee reviews the application or a place is offered.

(3) Key Stage 2 (Year 3 to Year 6)

Students applying for admission to the Junior School undertake assessments to ensure they can access the curriculum. The Cognitive Ability Test (CAT4) consists of verbal, quantitative, spatial, and non-verbal assessments. Students will also complete a 30-minute writing assignment. Candidates whose first language is a language other than English will also take an "English as an Additional Language" assessment.

(4) Students applying for Senior School (Year 7 to Year 13)

Students applying for admission to the Senior School undertake assessments to ensure they can access the curriculum. The Cognitive Ability Test (CAT4) consists of verbal, quantitative, spatial, and non-verbal assessments. Students will also complete a 60-minute writing assignment. Candidates whose first language is a language other than English will also take an "English as an Additional Language" assessment.

Candidates for the IGCSE and the IB Diploma will be interviewed by the Head or Deputy Head of Senior School. Overseas applicants to these Year levels must participate in an online screen interview.

All students enter the Year 12 at Dulwich College Seoul with the expectation that they will attempt the full Diploma programme.

All applicants must produce a copy of their previous school(s) reports from the past two years (if applicable), as well as any other information relating to the child's educational needs.



Overseas Candidates

Special arrangements can be made for the entrance assessments to be administered at the candidate's current school. If a candidate cannot be interviewed, a provisional place may be offered which can be withdrawn if the College later determines it cannot support the child's needs or there is a concern raised that was not previously known.

English as an Additional Language (EAL)

Students who require additional English language teaching to access the curriculum successfully are provided with English as an Additional Language (EAL) support. Our EAL specialists help students develop the skills necessary to complete their schoolwork in English by liaising and planning with the student's class and subject teachers. Students who are not native English speakers, but who are fluent in English and have age-appropriate literacy skills (in English), are not classed by the College as EAL learners.

To ensure a balanced and diverse student body, Dulwich College Seoul reserves the right to limit the enrolment of EAL Students dependent on the level of support required.

Learning Support

Students receive additional Learning Support if they have:

- a significantly greater difficulty in learning than the majority of children of the same age;
- a disability which prevents or hinders them from making use of educational facilities generally provided for children of the same age in school.

Students who require Learning Support are accepted into the school on a case-by-case basis. The needs of the child and their families are considered against current levels of staffing, expertise, and resources within the school.

When seeking admission to the College parents should include details of any learning support that their child has received at their previous school(s) via the relevant section of the student application form.

In addition to providing copies of previous school reports and Individual Education Plans (if applicable), parents should also provide copies of reports from any other professional source (such as an educational psychologist or doctor) that has a direct bearing on the child's intellectual, physical, and emotional development.

The College recognises that it should only admit those students for whom it can make adequate provision. Additional adult support or specialist resources may be considered necessary for the school to make adequate educational provision for a student. This additional cost will be required to be met by the parents. After admission, the College will regularly monitor the progress of all students to assess how their future learning needs can best be met. The College is not staffed or equipped to support children with severe learning disabilities or severe physical handicaps.



Waiting Lists

Priority on the waitlist will be given to:

- a child of a full-time faculty member
- a qualified sibling of a currently enrolled student
- a qualified sibling of a new student who has completed the application process
- a qualified student transferring from another Dulwich College or returning Dulwich College Seoul student
- a qualified child of an Old Alleynian (OA) or International Old Alleynian (IOA)

Waiting List positions are not disclosed to parents.

If a waitlisted applicant does not obtain a place during the term for which he/she applies, the application will be automatically transferred to the relevant waiting list for the following term. Waitlisted student will be given a priority for a space of the following academic year if no space become available by the end of the current school year.

Admission Appeals

If we do not offer a student a place at the College, this will be because the student has shown through the College assessment procedure that the student is unable to meet the standards required to access the curriculum. Students are permitted to re-sit the assessment tests after 12 months have passed. The College is not under any obligation to release the results of the assessment tests.

Acceptance and Placement Deposit

Applicants accepted for admission will receive an invoice following the acceptance letter. Upon notification of acceptance, parents are invited to confirm their intention and pay a placement deposit (refund policy subject to Terms and Conditions). If payment is not made by the date specified in the invoice, the applicant's place will be forfeited and may be given to another applicant. No student will be allowed to attend class until his or her Tuition Fees, Placement Deposit, Capital Levy, and other charges have been paid. The Placement Deposit is not refundable if you cancel your admissions.

The Placement Deposit will be used as a credit for any unpaid fees or other sums due to the college when a student leaves the school. Until credited, it will form part of the general funds of the College. More details about the Deposit Refund Policy are set out in the Terms and Conditions Governing Enrolment and Admissions to Dulwich College Seoul.



SCHOOL FEES FOR ACADEMIC YEAR 2022/23

Application Fee	KRW 400,000 non-refundable and non-transferable
Capital Levy	KRW 4,000,000 refundable in the first year subject to terms and conditions, non-transferable
Placement Deposit	KRW 3,000,000 refundable subject to terms and conditions, non-transferable

2022/2023 Annual Tuition Fees	
Nursery to Reception	KRW 34,500,000 for each level (Termly fee: KRW 12,075,000)
Year 1 to Year 6	KRW 34,750,000 for each level (Termly fee: KRW 12,162,000)
Year 7 to Year 9	KRW 35,000,000 for each level (Termly fee: KRW 12,250,000)
Year 10 to Year 11	KRW 36,000,000 for each level (Termly fee: KRW 12,600,000)
Year 12	KRW 37,000,000 (Termly fee: KRW 12,950,000)
Year 13	KRW 37,000,000 (Fees for Year 13 students may only be paid annually.)

* Please note:

- A 5% discount applies if fees are paid annually.
- Fees include all Extra-Curricular Activities (except private lessons) and CAS activities.
- Fees for Year 3 to Year 12 include an annual residential trip.
- Fees for Year 10 to Year 13 include standard IGCSE and IB Diploma examination entry fees.
- The cost of school lunches and school uniforms are not included in our tuition fees.

2022/2023 Annual Bus Fees	
Round trip	KRW 4,000,000 (Termly fee: KRW 1,600,000)
One way	KRW 3,200,000 (Termly fee: KRW 1,280,000)

Payment Terms

Tuition and bus fees are paid annually or termly. Capital Levy is due for new students only. Tuition Fees, Capital Levy, and all other sums for which the parent/guardian is liable must be paid on/before the due date indicated on the invoices. Families with 3 or more children enrolled in full day programmes are entitled to a tuition discount or 5% per student. The terms for payment and refund are set out in detail in the Terms and Conditions Governing Enrolment and Admissions to Dulwich College Seoul



Uniform

All parents are expected to purchase the school uniforms for all students at the College from Nursery to Year 11. The school uniform is different for warm and cold weather, and students should adhere to these seasonal requirements.

School Lunch and Bus Services

Both lunch and bus services will be available to full-time Dulwich College Seoul students on payment of the relevant fees. Bus services are subject to restrictions on age and location.

Class Sizes

The College has established the following maximum class sizes as follows:

- DUCKS Foundation Stage (Nursery to Reception) - 8:1 student adult ratio
- DUCKS Key Stage 1 (Y1 to Y2) - 20 students : 1 classroom teacher : 1 teaching assistant
- Junior School Key Stage 2 (Y3 to Y6) - 22 students : 1 classroom teacher : 1 teaching assistant between 2 classes
- Senior School Key Stage 3-4 (Y7 to Y11) - 22 students : 1 subject teacher
- Senior School Key Stage 5 (Y12 to Y12) - 14 students : 1 subject teacher

While the College expects to maintain student levels below the above maximum, it reserves the right to increase the student numbers per class under special circumstances.



GUIDE TO KEY STAGES

Age as on 1 September	Dulwich Year Level	US Grade Equivalent	UK/Dulwich Key Stage	Curriculum	
3	Nursery	Nursery	DUCKS (Early Years Foundation Stage; Key Stage 1)	Dulwich College Curriculum based on the English National Curriculum	
4	Reception	Pre-K			
5	Year 1	Kindergarten			
6	Year 2	Grade 1			
7	Year 3	Grade 2	Junior School (Key Stage 2)		
8	Year 4	Grade 3			
9	Year 5	Grade 4			
10	Year 6	Grade 5			
11	Year 7	Grade 6	Senior School (Key Stage 3 to Key Stage 5)		International General Certificate of Secondary Education (IGCSE)
12	Year 8	Grade 7			
13	Year 9	Grade 8			
14	Year 10	Grade 9			
15	Year 11	Grade 10			
16	Year 12	Grade 11			
17	Year 13	Grade 12		International Baccalaureate Diploma Programme	