



# ADMISSIONS GUIDE

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2024-2025



# ADMISSIONS GUIDE

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Dulwich College (Singapore) opened its state-of-the-art campus in August 2014 and quickly established itself as a leading international school within Singapore. We are a co-educational school, catering to students aged 2 to 18 in classes from Toddler to Year 13.

Our reputation for academic excellence and a holistic, well-rounded education is rooted in the 400-year heritage of our founding school in London. Through our international family of schools, we are constantly innovating to ensure a global outlook and contemporary approach to education, which reflects the diversity of our student community.

Our College is academically selective and follows an enriched British curriculum adapted for the needs of our international student body. Students follow the IGSCCE curriculum in Years 9, 10 and 11, and the IB Diploma Programme and IB Career-related Programme in Years 12 and 13. Graduates go on to study at leading universities in the UK, USA and beyond, with a goal to make a positive difference in the world.

Our rich academic, sports, arts, performing arts and music curricula are designed to inspire each individual child to discover their passions and reach their potential. Our students are encouraged to participate in sporting competitions and every child from the age of 7 is taught a musical instrument. Drama and opportunities for public speaking feature heavily from an early age.

We offer a dual language programme in English and Mandarin for our children in DUCKS and daily Mandarin classes, streamed according to ability, in Junior School. Additional modern foreign languages are offered in our Senior School. Through close collaboration with our international group of Colleges, our students have unique opportunities to participate in network events and benefit from the group's relationships with leading educational and artistic organisations.

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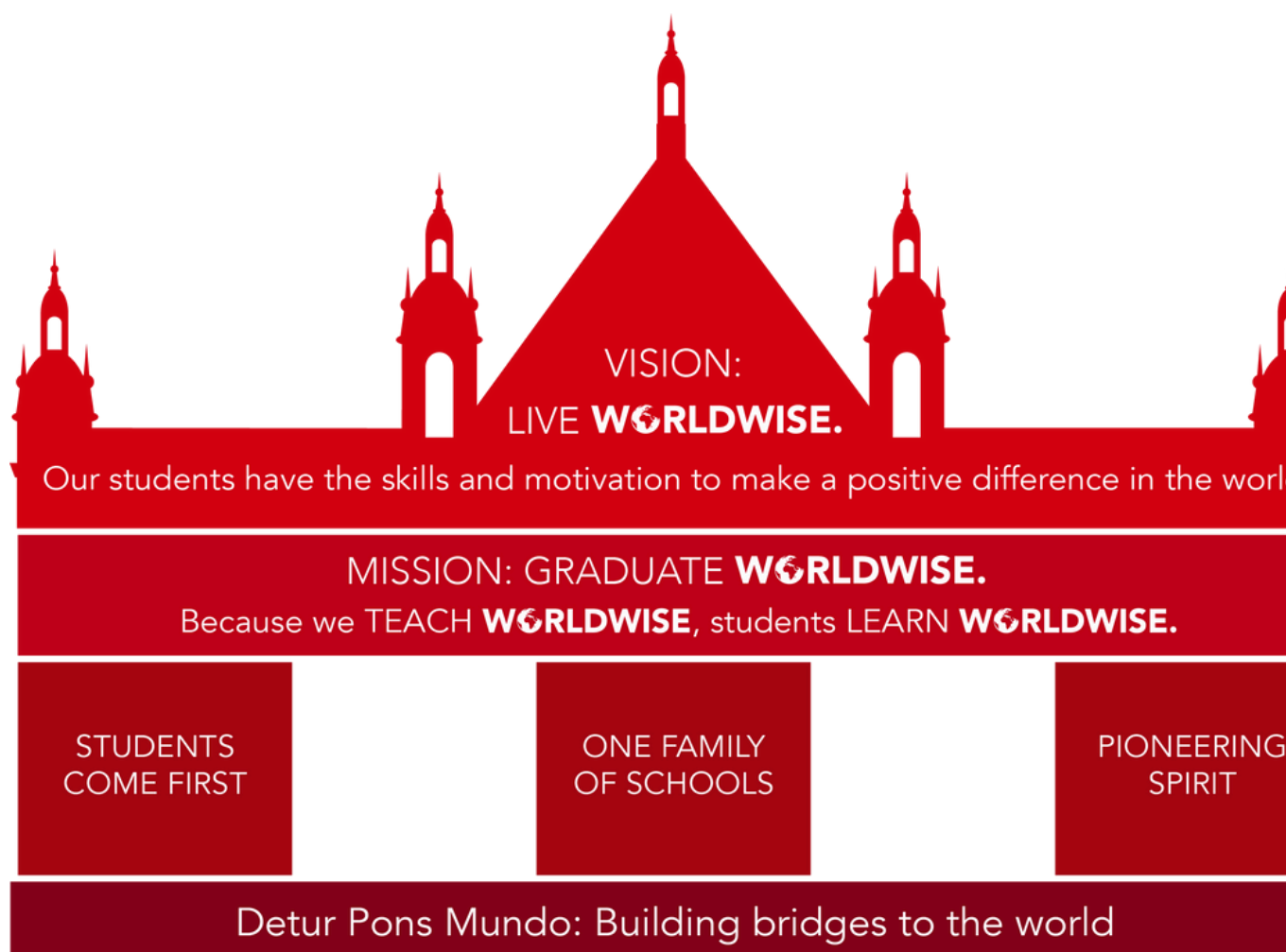
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# OUR VISION AND MISSION

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As a member of the Dulwich College International family of schools, we are guided by our shared vision: Live Worldwide. We envision a world where our students are intrinsically motivated and passionate young people who make a positive impact in the world. To this end, we see it as our mission to create opportunities and a learning environment where our students can broaden and enhance their global, social and sustainable literacy to better understand their role in the world to make valuable contributions no matter what pathway they create.



# OUR GUIDING STATEMENTS

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In order to achieve our Vision and Mission, our actions and decisions are steered by our Guiding Statements. These Guiding Statements were formally adopted in 2023, following 18 months of community consultation in which the voices of students, parents and staff alike were drawn upon to build a set of values that we believe will help our students Live Worldwise.



# APPLICATION AND FEES

## APPLICATION TIMEFRAME

We look to enrol students who will thrive in all areas of College life. Our application process runs according to two application timelines for August 2025:

Application Received	Entry Term	Outcome Confirmation
By 31 October 2024	January 2025 (Term 2)	November 2024
	April 2025 (Term 3)	March 2025
	August 2025 (Term 1)	November 2024 (early offers)
By 1 March 2025	April 2025 (Term 3)	March 2025
	August 2025 (Term 1)	March 2025 (2nd round offers)

Applicants who apply by 31 October 2024 will receive a response to their application by the end of November 2024. Those who do not receive an offer of a place in November 2024 will remain in the applicant pool and will receive the outcome to their application in March 2025. At this point the College will share one of three outcomes:

1. The offer of a place.
2. Confirmation that an application has been successful but due to lack of guaranteed availability at the current time it has been rolled over to the applicant pool in the next academic year. These applicants will receive an offer as and when places become available in the meantime.
3. Confirmation that an application has been unsuccessful. Unsuccessful applicants may reapply the following year.

We recognise that family circumstances can be complex, especially in an international environment, and therefore we are sometimes able to accept and process applications submitted outside of our application timelines. Such applications are accepted on a case-by-case basis and subject to the availability of places.

Admissions are selective and the decision is based on official school transcripts, records, testing and other evaluative procedures. We will explain all procedures to the parents of prospective students ahead of time.

# FEES & PAYMENTS

## Fees (New Students Only)

Application Fee (Non-Refundable and Non-Transferable)

SGD 1,000 one-time fee (payable on application)

Enrolment Fee (Non-Refundable and Non-Transferable)

SGD 4,000 one-time fee (payable on acceptance of a place)

Capital Levy (Non-Refundable and Non-Transferable)

SGD 4,500 one-time fee (payable along with the first term's tuition fee)

The Application Fee of SGD 1,000 is strictly non-refundable and non-transferable under any circumstances. We recommend that all prospective families ensure their child meets the eligibility criteria outlined on our website before paying the Application Fee.

The Enrolment Fee is strictly non-refundable and non-transferable except in the following circumstances:

1. The ICA rejects a Student's Pass application.
2. The MOE rejects an exemption for a Singaporean citizen to study at Dulwich College (Singapore). [NOTE: a child is deemed to be a Singapore citizen if they hold a Singapore passport or are a citizen of Singapore, regardless of whether they hold dual nationality].

## 2024-25 Annual Tuition Fees

Dulwich Year Level	Annual Payment (SGD)	Term 1	Term 2	Term 3
Toddler / Nursery (half day)	19,490	6,500	6,500	6,490
Toddler / Nursery (full day)	34,690	11,570	11,560	11,560
Reception – Year 2	41,830	13,950	13,940	13,940
Years 3 – 6	43,230	14,410	14,410	14,410
Years 7 – 9	49,790	16,600	16,600	16,590
Years 10 – 11	52,280	17,430	17,430	17,420
Years 12 – 13	54,060	18,020	18,020	18,020

\* Families with three or more children enrolled are entitled to a 5% discount on tuition fees for all students in Reception and above. This discount is not applicable to Toddler and Nursery.

## LOCAL CHEQUES

Please ensure that cheques are crossed and made payable to 'Dulwich College (Singapore) Pte Ltd'. The eldest student's name and ID/Passport number should be clearly written on the back of the cheque, family name first, followed by given name. Please note that we do not accept cheques in foreign currency or post-dated cheques. Receipts will be issued via email upon cheque clearance.

## BANK TRANSFER

**The eldest student's name and ID/Passport number must be referenced on the transfer, family name first, followed by given name**

Account Name:	Dulwich College (Singapore) Pte Ltd
Bank Name:	Standard Chartered Bank (Singapore) Ltd
Branch:	Main Branch
Bank Address:	6 Battery Road, Singapore 049909
Bank Account No.:	0106836226
Bank Code:	9496 (prior-to 2015 GIRO system only)
Swift Code:	SCBLSG22XXX

Please ensure that you email us your payment advice to [invoice.singapore@dulwich.org](mailto:invoice.singapore@dulwich.org). Receipts will be issued via email upon receiving the transfer. Please note that any bank charges, including those in a foreign country, are to be borne by the remitter. Any difference between the amount received and the amount due will be debited/credited against tuition fee invoices.

## CASH PAYMENT

Cash payments can be made in person at the College finance counter at 71 Bukit Batok, West Avenue 8, Singapore 658966. Receipts will be issued immediately.

## NETS/ CREDIT/ DEBIT CARD

Payment via NETS/Credit/Debit Card can only be made via the finance counter in the College, located at Junior School, level 2. We accept Visa, MasterCard, AMEX, JCB and UnionPay credit cards for payments. Please note that all credit card transactions are subject to a non-refundable merchant fee of 3%.

If you require more information, please contact the Finance Office at: (+65) 6890 1033 or email [invoice.singapore@dulwich.org](mailto:invoice.singapore@dulwich.org)





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# ADMISSIONS INFORMATION

## SINGAPORE NATIONALITY/ SINGAPORE PASSPORT HOLDERS

A child is deemed to be a Singapore citizen if they hold a Singapore passport or are a citizen of Singapore, regardless of whether they hold dual nationality. Singapore citizens can only submit an application to attend Dulwich College (Singapore) if one or more of the following criteria is valid:

- The child has a sibling attending the College at the intended time of enrolment
- The child is moving from another Dulwich College
- One of the child's parents is an OA (Old Alleynian) or IOA (International Old Alleynian)
- The child is moving from overseas and is above P1 age
- The child is above P1 age and is already in possession of a Ministry of Education exemption if transferring from another school in Singapore
- The child is applying to join Year 12, Toddler, Nursery or Reception for the 2024-2025 and 2025-2026 academic years

Once the College has agreed to offer the child a place, the College will apply to the Ministry of Education for an exemption. Please note that Singapore citizens can only attend the College once the Ministry of Education has granted the exemption.

## STUDENT'S PASS

For students requiring a Student's Pass upon acceptance of the enrolment offer, Admissions will apply for the Student's Pass via the ICA SOLAR + System. Admissions shall then inform the student when the College has received the In-Principle Approval Letter (IPA) for the Student's Pass, along with the following information:

- Course start date
- Medical checkup (if applicable)
- ICA formalities and collection of Student's Pass (when ready)

**Note:** Should the Student's Pass application be rejected, an appeal would be submitted if so requested by the family. If the appeal is unsuccessful, the admission process shall be terminated. The College will also offer a refund of tuition fees/enrolment fees upon approval by the College Leadership Team.

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## **ADDITIONAL EDUCATIONAL NEEDS (AEN)**

Whilst Dulwich College (Singapore) is a selective school, candidates with Additional Educational Needs (AEN) are accepted to the College on a case-by-case basis. The College's AEN teachers work with students, their teachers, and their families in order to assist them in reaching their potential and overcome challenges in school.

The learning support department will arrange provision appropriately to meet the needs of the individual and / or cohort of students who require support at any given time. Students may be given small group support when specific provision is needed for students with identified learning difficulties. In each instance, the student(s) will follow a structured programme to address their needs. The programme will be determined by the learning support specialist in collaboration with parents, colleagues both internal and external to the school. All small group programmes will be by arrangement and agreement of parents and will be reviewed annually.

The College will only admit those students for whom it can make adequate provision of support.

## **ENGLISH AS AN ADDITIONAL LANGUAGE (EAL)**

Dulwich College (Singapore)'s EAL team falls under the umbrella term of Additional Educational Needs department, which is part of the Student Support Services Faculty.

The College does not run specific or separate EAL programmes, and applicants are expected to have a proficiency in English that allows them to access the curriculum. However, applicants who are being considered for admission and are identified as needing a small degree of EAL support, will be asked to undergo an assessment by an EAL teacher within the College. The level of a student's English may determine their subject options in the IGCSE or IBDP/IBCP years.

## **ASSESSMENT**

The decision to offer a place to a prospective student will be taken by the individual Head of School to which the student has applied. The Head of School will be supported by the Head of College, the Director of Admissions and Marketing and the Head of Admissions.

Admission is based on academic evaluation and assessment (that will take place after an application has been submitted), English proficiency, past school records, teacher recommendations, and any diagnostic testing that will help the Admissions Committee to understand any special learning needs an applicant may have. Year-level placement will be determined by the birth date of the applicant and his/her age on 1 September of that academic year.

## **APPLICANT POOL**

Should a candidate withdraw from the applicant pool before an offer of a place is made, the application fee will not be refunded.

## **OFFER OF PLACE**

Applicants accepted for admission must hold/obtain a valid IC (Identity Card) or FIN (foreign Identification Number) in order to enrol into Dulwich College (Singapore). Parents of successful candidates will receive a formal offer letter by email. The enrolment fee is immediately payable at the point of accepting the place. Once the enrolment fee has been received, parents will be issued the Student Contract to sign and sent an invoice for the Capital Levy and first term's tuition fees.

The Application Fee and Enrolment Fee are non-refundable. The College does not release the results of assessment tests.

\*The College has the right to revoke an offer that has been made at any point (before the Student Contract has been signed) if they have been made aware of any additional information that could affect the candidate meeting the College's entry requirements.

## **DECLINED**

If we do not offer an applicant a place at the College, this is due to the fact that the student has shown through the College assessment process that they are unable to meet our entry requirements and/or that the College is not the right learning environment for them.

The College is not under any obligation to release the results of the assessment tests. Unsuccessful applicants may reapply the following year.

## **DEFERENTIAL AND NON-ACCEPTANCE OF OFFER**

If the applicant wishes to defer their place at Dulwich College (Singapore) after an offer of a place has been made, the College will permit one deferral for one academic year. The applicant's place at the College for the new academic year is not guaranteed and will be subject to reassessment and availability.

## **GUARDIANSHIP**

In order to be considered for enrolment, a student must be living at the same residence in Singapore with one or more parent or with a legal guardian who has been previously approved by Dulwich College (Singapore)\*. The College reserves the right to refuse a candidate's application if we believe that the child is not/will not be living with parents or a pre-agreed legal guardian. The only exception is for Years 12 or 13 students, who may apply for a boarding place within our approved boarding facility.

## BOARDING

Dulwich College (Singapore) has partnered with ACS Oldham Hall to offer full boarding for students aged 16-18 who are studying in Years 12 and 13 and who have families that reside outside Singapore. ACS Oldham Hall is the longest-established boarding institution in Singapore and a 'Home Away From Home' to more than 300 students studying in local and international schools. It is a welcoming environment with well-established protocols, procedures and policies to keep boarders safe.

## IMMUNISATIONS

As one of the pre-requisites for application and subsequent enrolment, if the student is accepted, parents are required to submit vaccination records for diphtheria and measles as Dulwich College (Singapore) follows the mandatory requirement by the Ministry of Health as set out in the Fourth Schedule of the Infectious Diseases Act (Cap 137).

## RETURNING STUDENTS

Students who were enrolled at the College for one term or more and had to withdraw from the College due to family relocation will be considered for re-enrolment, provided there is sufficient availability in the applicant's year group. Applicants are required to submit a new application and may also be required to sit an assessment before placement is confirmed. The Application Fee, Enrolment Fee and Capital Levy will be waived for all returning students who were enrolled at Dulwich College (Singapore) for at least one full term.

Applicants who decline an offer of a place are required to submit a new application should they wish to re-apply. The Application Fee is applicable at the current rate. Any Application Fee previously paid is forfeited.

## NOTICE OF WITHDRAWAL

Kindly note that students who are currently enrolled in the College, but not returning for the following term, should notify the school accordingly and submit an official withdrawal form, which can be found on the MyDulwich Parent Portal.

Term	Billing Date	Payment Due	Withdrawal Deadline
Michaelmas Term (Term 1)	10 May 2024 onwards	Within 14 days of invoice date	9 September 2024 (if leaving at the end of Term 1)
Lent Term (Term 2)	13 September 2024 onwards	Within 14 days of invoice date	13 December 2024 (if leaving at the end of Term 2)
Trinity Term (Term 3)	10 January 2025 onwards	Within 14 days of invoice date	28 March 2025 (if leaving at the end of Term 3)

# BUS INFORMATION

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Dulwich College (Singapore) contracts with an independent, local bus company, Woodlands Transport Services (WTS), to run school buses. WTS has a fleet of over 85 air-conditioned buses all equipped with two-way radio, surveillance camera and three-point retractable seat belts that provide safe and efficient transport to Dulwich College (Singapore) students. We are also increasing our fleet of electric buses, in line with our commitment to environmental sustainability.

For further information, please contact the bus office at:  
+65 9650 9129 or email [buses.singapore@dulwich.org](mailto:buses.singapore@dulwich.org)



# YEAR

# PLACEMENT GUIDES

Age as of 01 September	Dulwich Year Level	Grade Equivalent	Dulwich/UK Key Stage	Curriculum
2	Toddler	Toddler	DUCKS	Curriculum follows English Early Years Foundation Stage Standards
3	Nursery	Nursery	Early Years Foundation Stage	
4	Reception	Pre-Kindergarten		
5	Year 1	Kindergarten	DUCKS KS1	Dulwich College (Singapore) Curriculum based on National Curriculum of England
6	Year 2	Grade 1	Junior School KS2	
7	Year 3	Grade 2		
8	Year 4	Grade 3		
9	Year 5	Grade 4		
10	Year 6	Grade 5	Senior School KS3	
11	Year 7	Grade 6		
12	Year 8	Grade 7		
13	Year 9	Grade 8	Senior School KS4	GCSE (General Certificate of Secondary Education) IGCSE (International General Certificate of Secondary Education)
14	Year 10	Grade 9		
15	Year 11	Grade 10	Senior School	IBDP (International Baccalaureate Diploma Programme) and IBCP (IB Career-related Programme)
16	Year 12	Grade 11		
17	Year 13	Grade 12		







We offer an enhanced version of the English National Curriculum based on the General Certificate of Secondary Education and International General Certificate of Secondary Education syllabus over three years from Year 9 to Year 11, and the IB Diploma and IB Career-related Programme in Year 12 and Year 13.

# DULWICH COLLEGE (SINGAPORE) SCHOOL YEAR CALENDAR 2024-2025

Month	M	T	W	TH	F	SAT	SUN	Event
<b>2024</b>				1	2	3	4	<b>1-19 August:</b> School Holiday
<b>August</b>	5	6	7	8	9	10	11	<b>9 August:</b> National Day Public Holiday
	12	13	14	15	16	17	18	<b>12, 13 August:</b> New Staff Induction
	19	20	21	22	23	24	25	<b>14 -16, 19 August:</b> All Staff Induction
	26	27	28	29	30	31		<b>20 August:</b> First Day of Michaelmas Term
.....								
<b>September</b>	2	3	4	5	6	7	8	
	9	10	11	12	13	14	15	
	16	17	18	19	20	21	22	
	23	24	25	26	27	28	29	
	30						1	
.....								
<b>October</b>		1	2	3	4	5	6	<b>14-18 October:</b> Half-Term Holiday
	7	8	9	10	11	12	13	<b>31 October:</b> Deepavali Public Holiday
	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	
	28	29	30	31				
.....								
<b>November</b>					1	2	3	<b>7, 8 November:</b> College Closed, Professional Learning Days
	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	
	25	26	27	28	29	30		
.....								
<b>December</b>					6	7	8	<b>13 December:</b> Last Day of Michaelmas Term Half Day of School
	9	10	11	12	13	14	15	<b>16 December - 3 January:</b> Christmas Holiday
	16	17	18	19	20	21	22	<b>25 December:</b> Christmas Day Public Holiday
	23	24	25	26	27	28	29	
	30	31						
.....								
<b>2025</b>			1	2	3	4	5	<b>1 January:</b> Public Holiday New Years Day
<b>January</b>	6	7	8	9	10	11	12	<b>6 January:</b> First Day of Lent Term
	13	14	15	16	17	18	19	<b>27 - 31 January:</b> LNY Holiday
	20	21	22	23	24	25	26	<b>29, 30 January:</b> LNY Public Holiday
	27	28	29	30	31			
.....								
<b>February</b>						1	2	
	3	4	5	6	7	8	9	
	10	11	12	13	14	15	16	
	17	18	19	20	21	22	23	
	24	25	26	27	28			

# DULWICH COLLEGE (SINGAPORE) SCHOOL YEAR CALENDAR 2024-2025

Month	M	T	W	TH	F	SAT	SUN	Event
March						1	2	<b>28 March:</b> Last Day of Lent Term Half Day of School
	3	4	5	6	7	8	9	
	10	11	12	13	14	15	16	<b>31 March:</b> Hari Raya Puasa Public Holiday
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	
	31							
April		1	2	3	4	5	6	<b>1-11 April:</b> Easter Holiday
	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	<b>14 April:</b> First Day of Trinity Term <b>18 April:</b> Good Friday Public Holiday
	21	22	23	24	25	26	27	
	28	29	30					
May				1	2	3	4	<b>1 May:</b> Labour Day Public Holiday
	5	6	7	8	9	10	11	
	12	13	14	15	16	17	18	<b>12 May:</b> Vesak Day Public Holiday
	19	20	21	22	23	24	25	
	26	27	28	29	30	31		
June				5	6	7	8	<b>5 June:</b> College Closed Professional Learning Day
	2	3	4	12	13	14	15	
	9	10	11	19	20	21	22	<b>6 June:</b> Hari Raya Haji Public Holiday <b>27 June:</b> Last Day of Trinity Term Half Day of School
	16	17	18	26	27	28	29	
	23	24	25					
	30							

School days:	181	 First/Last Day of Term
Term 1:	76	 Public Holidays
Term 2:	55	 School Holiday
Term 3:	50	 Professional Learning Days
		 Teacher Planning Days
		 New Teacher Induction Days



# TIMINGS

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## DUCKS

### Foundation Stage (Toddler to Reception)

Classroom open from 8.00am

Day Starts at 9.00am

Half Day pick-up at 12.30pm (Toddler and Nursery)

Full Day pick-up 3.25pm

## DUCKS KEY STAGE ONE

### Year 1 and Year 2

Registration at 8.40am

Day ends at 3.25pm

Independent learning time is from 8.00am. The Class Teacher and/or Dual Language Teacher will be in the class.

## JUNIOR SCHOOL AND SENIOR SCHOOL

### Year 3 to Year 13

The Junior School and Senior School day starts at 8.30am

Day ends at 3.35pm

CCAs run 3.45pm – 4.45pm



*"At two years of age, a child believes anything is possible. We believe they should never stop thinking that way."*

- Nick Magnus MBE,  
Head of College



# STEPS IN THE ADMISSIONS PROCESS

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From application through to enrolment

1. **Application** - Submit your application and the Application Fee
2. **Assessment** - We will contact you to schedule an assessment for your child/ren
3. **Application Review** - Once complete the application will be reviewed by our Head of Admissions and Head of School, and placed in the Applicant Pool
4. **Offer** - Once you have received your offer, the Enrolment Fee is immediately payable at the point of accepting the place. Once the Enrolment Fee has been received, you will be issued a Student Contract to sign and sent an invoice for the Capital Levy and first term's tuition fees.
5. **Enrolment** - You will be sent welcome information prior to your child's start at Dulwich College (Singapore)



**DULWICH COLLEGE**  
| SINGAPORE |

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