



### Terms of Reference of the Academic Board

1. Develop and review the policies and procedures on all academic matters of Dulwich College (Singapore).
2. Ensure that the content of the modules or subjects, duration of the course, entry and graduation requirements of the course are appropriate.
3. Approve the deployment of teachers based on the minimum qualifications and experience stipulated by the Committee for Private Education and subject to other criteria prescribed in regulation 26 of the PEI Regulations 2009 on "Deployment of Teachers".
4. Facilitate the implementation and compliance of approved policies and procedures.
5. Review, at least once a year, the academic policies and procedures.

### Terms of Reference of the Examination Board

The Examination Board will be in charge on the development of examination and assessment procedures, such as developing and facilitating the implementation of procedures.

The terms of reference as an Examination Board member are stated below.

1. Ensure the security of examination scripts and answer scripts.
2. Ensure the proper conduct of examinations and assessments.
3. Define and ensure the proper discharge of duties and responsibilities of invigilators and markers.
4. Conduct moderation of examination and assessment marks.
5. Handle appeals from students with regards to examination or assessment matters.