



## 2023/2024 SCHOOL YEAR FEE SCHEDULE

This fee schedule takes effect immediately and is applicable for all parents/ guardians in the school tea of 2023/2024.

Please note that the 2023/2024 SCHOOL YEAR FEE SCHEDULE ("**Fee Schedule**") is an integral part of the TERMS AND CONDITIONS GOVERNING ENROLMENT AND ADMISSIONS TO SHANGHAI DULWICH INTERNATIONAL SCHOOL PUDONG ("**T&C**"), and in case of any inconsistency of the two documents, the Fee Schedule shall prevail.

In the School Year 2023/2024, the table in refund policy in this Fee Schedule is different from what's set forth in the T&C, due to varied practice of allocation of three terms in the School Year 2023/2024 as shown on school-calendar (which is available on <https://shanghai-pudong.dulwich.org/our-college/our-school-calendar>) and different tuition fees charged for each term.

Parents/guardians are required to pay extra attention to the Refund Policy hereunder (especially, written withdrawal notice deadline and refunds proportion) and ensure they have carefully read, considered, and agreed to the terms of this Fee Schedule.

All fees are subject to variation at any time and the fee rates shown to a parent/guardian may not be the rates applicable at the date when a place is offered.

A student's entitlement to begin or continue classes at the College is conditional upon payment in full of each term's Tuition Fees and all other charges for which the parent/guardian is liable including all charges set out in this fees schedule and other charges notified to the parent/guardian from time to time via invoice or other methods.



## 2023/2024 TUITION FEES

2023 / 2024 ANNUAL TUITION FEES				
Year Level	Annual Payment	Term 1	Term 2	Term 3
Toddlers	RMB 255,700	RMB 107,400	RMB 75,200	RMB 85,900
Nursery / Reception	RMB 284,700	RMB 119,600	RMB 83,700	RMB 95,700
Years 1 - 2	RMB 315,900	RMB 132,700	RMB 92,900	RMB 106,100
Years 3 - 6	RMB 319,300	RMB 134,100	RMB 93,900	RMB 107,300
Years 7 - 9	RMB 341,800	RMB 143,600	RMB 100,500	RMB 114,800
Years 10 - 11	RMB 364,600	RMB 153,100	RMB 107,200	RMB 122,500
Years 12	RMB 374,900	RMB 157,500	RMB 110,200	RMB 126,000
Years 13	RMB 374,900	No termly payment option		

## 2023/2024 Additional Fees

<b>APPLICATION FEE</b>	RMB 3,500 non-refundable and non-transferable
<b>RESOURCE FEE</b>	RMB 15,000 refundable
<b>CAPITAL DEVELOPMENT FEE</b>	RMB 15,000 for new students only
<b>SCHOOL LUNCH</b>	Not included in Tuition Fee Paid annually, by term or by month directly to catering company
<b>BUS SERVICE</b>	Optional service. Charged as round trips RMB 18,900 paid annually Or termly (RMB 8,000 Term 1, RMB 5485 Term 2, RMB 6360 Term 3)
<b>OPTIONAL SCHOOL TRIPS</b>	Optional trips charges borne by parents
<b>PUBLIC EXAMINATION FEES</b>	Examination fees for IGCSE/GCSE and IB programmes are included in Tuition Fees.
<b>LATE PAYMENT FEE</b>	Late payment administration charge of RMB 1,000 imposed for each late payment



### Application Fee

The application fee is non-refundable and only paid in the year of application. This fee is due when the student's application is submitted and required prior to evaluation by the Admission Committee.

### Resource Fee

A Resource Fee is a supplementary fee payable on acceptance to the College to support the initial investment of Educational Resources. The Resource Fee for 2023/24 is **RMB15,000**. This fee is held by the College to ensure that College property including books, reference materials, IT equipment, science equipment and other academic and co-curricular resources are duly returned to the College in satisfactory condition. The Resource Fee will be refunded to parents/guardians after the return of College property and deduction of any reimbursement due to damage to the College property and deduction of any outstanding Tuition Fees payable to the College.

### Capital Development Fee

For new students who will be joining the College from the 2023/2024 academic year onwards, a non-refundable, one-time capital development fee of RMB 15,000 will be payable. The capital development fee will support facilities and technology development to ensure our students have access to the best possible educational environment.

### School Lunch

The cost of school lunch is not included in the Tuition Fee. School lunch is catered by an external provider and payment works on a smart card system. Lunch may be paid annually, by term or by monthly directly to the catering company.

### School Bus Service

The College operates a comprehensive, optional bus service for our students. Bus routes are reviewed each academic year, and whilst we endeavour to provide the shortest, most convenient routes for the families within our community, we are limited by the number of bus stops we can operate from and are unable to create a bus stop for fewer than five (5) students. One-way fares are charged the same as round-trip fares. Refunds for students withdrawing from the College are calculated in the same manner as Tuition Fee refunds for withdrawing students.

Annual Payment	Term 1	Term 2	Term 3
RMB 18,900	RMB 8,000	RMB 5,485	RMB 6,360

### School Trip Fees

Optional school trips expenses will be borne by parents.

### Public Examination Fees

Examination fees for IGCSE/GCSE and IB programmes are included in Tuition Fees.



## 2023/2024 Payment Information

### Payment Terms

Tuition Fees may be paid annually or by term. Tuition Fees paid annually enjoy favourable rates compared to fees paid by term. Each term's Tuition Fees, and all other charges for which the parent/guardian is liable must be paid by the due date indicated on the invoice.

Whether Tuition Fees are paid by the parent/guardian or the employer of one of the parents/guardians, the parent/guardian shall take full responsibility to ensure that the Tuition Fees and all other charges aforementioned are paid in full before their child can attend the College or continue attendance at the College.

Families with 3 or more children enrolled in full day programmes are entitled to a discount of 5% per student. A full term's fees are payable for any term during which the student is in attendance, be it for part or all of the term.

### Payment Methods

- RMB cash. We regret that the College is only able to accept cash payments in RMB.
- Cheques in RMB.
- Bank Transfer in RMB or U.S. Dollars. Bank account details are printed on all invoices and are available from the Finance Department.

*When paying by bank transfer in U.S. Dollars, please use the prevailing People's Bank of China approved RMB/USD exchange rate at the time of payment. Any shortfall in amounts received by the College, for any reason, will be due on demand or carried forward to the next invoice at the College's discretion.*

### Administration Charge for Late Payment of Tuition Fees

If the parent/guardian fails to make payments by the due date according to the College's Terms and Conditions, a late payment administration charge of RMB 1,000 will be imposed for each late payment reminder issued by the College. This administration charge does not apply to pre-approved payment plans agreed in writing by the College prior to the deadline for payment of the relevant fees or charges.



## 2023/2024 Withdrawal and Refund Policy

### Withdrawal by Parent/Guardian

If a parent/guardian desires to withdraw a child for any reason from the College, that parent/guardian shall deliver a written withdrawal notice to the College: (i) by **15<sup>th</sup> October** for withdrawal from or at any time in Term 2 of the school year; (ii) by **31<sup>st</sup> January** for withdrawal from or at any time in Term 3 of the school year; or (iii) by **1<sup>st</sup> April** for withdrawal at the end of Term 3 of the school year or from or at any time in Term 1 of the following school year. If a written withdrawal notice is delivered to the College during a College holiday it will be deemed received by the College on the first day in session following the holiday.

### Refund Policy

A full term's Tuition Fees are payable for any term during which the student is in attendance be it for part or all of that term, and for the term for which inadequate withdrawal notice is given. If adequate withdrawal notice is given, the balance amount of the Tuition Fees paid will be refunded after deducting a 5% surcharge per term attended by the student in the school year from which the student is withdrawn (5% surcharge only applicable to payment on annual basis). If late withdrawal notice is given, the balance amount of the Tuition Fees paid will be refunded after deducting (i) the Tuition Fees for the term withdrawn late and (ii) a 5% surcharge per term attended by the student in the school year from which the student is withdrawn and for the term withdrawn late (5% surcharge only applicable to payment on annual basis); if Tuition Fees have not been paid, they shall remain due and payable.

The College requires firm commitment for enrolment after the applicable withdrawal deadline, therefore once an enrolment place has been reserved, full Tuition Fees for the relevant first term will be due and any withdrawal from that term shall be treated as late withdrawal. All Tuition fees and charges are subject to variation at any time and the rates shown to a parent/guardian may not be the rates applicable on the date when a place is offered or when withdrawal is made.

Refund Schedule of Tuition Fees Paid				
	<i>Written Notice On or Before 1-Apr</i>	<i>Written Notice On or Before 15-Oct</i>	<i>Written Notice On or Before 31-Jan</i>	<i>Written Notice On or After 1-Feb</i>
Annual Fees (Annual payment)	100%	58%	29%	0%
Term 1 Fees (Termly payment)	100%	0%	N.A.	N.A.
Term 2 Fees (Termly payment)	N.A.	100%	0%	N.A.
Term 3 Fees (Termly payment)	N.A.	N.A.	100%	0%

\* For illustration purposes only, kindly refer to the policies set out above.